

GUIDELINES FOR A THESIS/DISSERTATION

If you are providing a counselee's name or any information which might identify a person, YOU MUST include a signed information release form within the section that pertains to that individual. We recommend that actual names be omitted and replaced with fictitious names or a file number. Please note for your reference that the M.A. thesis requirement is to be a minimum of 100 pages in order to meet the minimum thesis word requirement. A standard acceptable thesis should be a minimum of 25,000 words, specifically 100 pages, double-spaced line, consisting of 250 words per page. A working thesis should consist of 25 case studies based on counseling sessions of individuals administered the A.P.S. report as part of the practicum requirement. The doctoral dissertation should be a minimum of 140 pages consisting of 35 case studies. The format for each case study should follow the same example submitted for the home-work requirement for the course "Temperament Case Studies. "The case study should be assembled accordingly and paginated. The thesis or dissertation should also include a title page, index, bibliography, and appendix as needed. It must include a cover page that includes your name, the degree program for which it is being submitted, the name of the selected university and the date. One copy must be provided. Each case study should be about 4-5 pages and will reflect an advanced understanding of temperament and include the following:

1. The individual's A.P.S. report scores, e.g., M/P/Gc
2. Description (physical) of the individual and the reason for counseling (or the reason for which you generated an A.P.S. report for them).
3. Information regarding referrals. Did you refer them, for example, to a physician or to a minister of a local church so they could receive a visitation and be encouraged to attend?
4. The number of sessions you had with this individual, what you discussed during these sessions and what was accomplished. List homework assigned or scripture referenced.
5. The counselee's history outlining major events which may have impacted the individual being counseled/helped.
6. A well-developed outline of your work with each individual. This outline should include a honest self-evaluation. For example, where do you feel you were deficient and where did you succeed? Your thesis or dissertation should be comprehensive and honest. The purpose for

the thesis or dissertation is to help you identify your strengths and weaknesses and to assist in the development of your counseling skills. Please be advised that your thesis or dissertation will be reviewed and graded accordingly and that it weighs heavily on the approval of the degree you are seeking. The overall appearance should be professional and impressive. Spend some time on your thesis; it is a representation of you and your work performance. It should represent you with integrity. Since it is a clinical thesis or dissertation, you will not be required to defend it. However, it will be graded and reported on your college grade transcript.